



Dear visitors,

Within the framework of the European regulation on compliance with personal data protection rules (GDPR), we ask that you agree that we may use your information in the form (namely name and email) for further communication within your request. We will only record your information for the duration of our mutual communication regarding your enquiry and we will treat them according to the principles of processing personal data established by Czech and European legislation. After the communication is completed, we delete your data.

We may delete your information at your request at any time during the communication, if you express this wish by email sent to **info@globearound.cz**.

We will not transfer any of your information to anyone else or use it for any other purpose. We apologize, but we cannot communicate with you without your consent.

Thank you for your understanding.

Globe Around s.r.o.

## **PRIVACY POLICY ACQUIRED THROUGH FILLING IN REQUEST, ORDER AND CONTACT FORMS ON WWW.GLOBEAROUND.CZ AND INFORMATION ON THE PROCESSING OF SUCH PERSONAL DATA**

### **I. Introductory provisions**

1. Terms as we understand them:
  - a. Operator: GLOBE AROUND s.r.o., Na Bělidle 30/310, 150 00 Prague 5 – Smíchov, Czech Republic, IČO: 29114101, DIČ: CZ29114101, e-mail: info@globearound.cz,
  - b. Personal data: name and surname, email address.
2. The Operator, as the personal data administrator, hereby informs about the manner and scope of personal processing including the extent of the User's rights (as defined below) related to the processing of their personal data.
3. The operator offers services in the field of tourism, production and education. Within the offer of these services on the website [www.globearound.cz](http://www.globearound.cz) the Operator obtains through interactive forms (Inquiry Forms, Order Forms and Contact Form) personal data (specifically First and Last Name and Email Address) that are processed to the extent they were provided in connection with the demand / order of the products / services or by contacting the Operator.  
The Operator processes personal data for the purpose of communicating with the applicant requesting the product and / or service - to email in response to the Inquiry / Order / Contact from the interested party.

The Operator is the Privacy Controller. Personal data is not processed by any other subject.

Only Privacy Controller will have access to processed personal data.

### **II. Privacy and processing information**

1. The persons who fill in and send to the Operator a filled Inquiry / Order / Contact from [www.globearound.cz](http://www.globearound.cz) (hereinafter referred to as the "User"), covers:  
REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of persons with regard to the processing of personal data and the free movement of such data;  
the decision to repeal Directive 95/46 / EC (General Regulation on the protection of personal data);  
Act No. 101/2000 Coll., on the Protection of Personal Data, as amended and related legislation.

2. The User acknowledges that by sending a filled Inquiry / Order / Contact Form the processing of personal data by the Operator will commence.
3. If a User does not provide his or her personal data, it is not possible to communicate with the Operator. In this context, personal data are necessary for the Operator's response.
4. Personal data will be processed during the negotiation of the matter between the Operator and the User, for the purpose of the eventual subsequent conclusion of the contract as well as for the duration of any agreed relationship.
5. In the case of an agreement on the sale of a product / service or the conclusion of a contract, the personal data will be processed and kept for the next 36 months in the event of a dispute concerning the relationship between Operator and User in order to protect the legitimate interests of both. A legitimate interest is the proper and timely fulfillment of the agreed contractual obligation between the Operator and the User and fulfillment of the legal obligations that the Operator derives from the contractual relationship between him and the User.
6. If there is no agreement on any form of continuation of the cooperation, the Operator discards personal data after mutual communication ends.
7. The user is required to provide the Operator with true and accurate personal data.
8. The Operator shall make every effort to avoid the unauthorized processing of personal data.
9. Users' personal data will not be passed on to any third party, third country or international organization.
10. Personal data is and will be processed in electronic form in a non-automated manner.
11. The User acknowledges that his or her personal data is stored in Active24's datacenters. The operator uses Active24 services that operate in compliance with European protection standards personal data.

### **III. User rights related to processing**

1. The user has the right to consent (in cases where the processing of personal data is based on consent) to revoke the processing of the personal data provided at any time by sending an erasure request to email [info@globearound.cz](mailto:info@globearound.cz).
2. User has the right:
  - require the Operator to access his or her personal data;
  - to repair the provided personal data;
  - the deletion of the provided personal data;
  - to limit the processing of personal data; and
  - file a complaint with the office for personal data protection.
3. In the event that the User believes that the Operator carries out processing of his / her Personal Data, which is contrary to the protection of his / her private and personal life or in conflict with the relevant legal provisions regulations, especially if personal data are inaccurate with regard to the purpose of their processing, may:
  - ask the Operator for an explanation by e-mail to [info@globearound.cz](mailto:info@globearound.cz);
  - object to processing and sent e-mail to address [info@globearound.cz](mailto:info@globearound.cz), in order to ensure that the Operator has removed the resulting condition (eg. blocking, correcting, completing or deleting personal information). Operator shall immediately decide and inform the User. If the Operator fails to comply, the user has the right to contact the office for personal data protection directly. This provision is without prejudice to the User's authority to contact the office for personal protection data directly.
4. If the User asks for information on the extent or manner of processing of his or her personal data, the Operator is obliged to transmit this information without delay but not later than one month after receipt requests by the User.
5. If the User exercises the right of access to the personal data in electronic form, the Operator shall grant him / her the requested information in electronic form, unless the User asks for another method provision of information.
6. The Operator is entitled to charge the User a reasonable fee for administrative costs associated with a repeated and unreasonable request to provide a physical copy of processed personal data.

### **IV. Final Provisions**

1. All legal relationships arising in connection with the processing of personal data are governed by the law of the Czech Republic, regardless of where access was made to them. To resolve any disputes arising in connection with the protection of privacy between the User and the Operator is up to Czech courts.

2. Users who provide via the Inquiry / Order / Contact forms their personal data in order to communicate with the Operator and give their consent to the processing of their personal data are doing so voluntarily, on their behalf and the Operator does not manage their activities.
3. The Operator may amend or supplement the text of the personal data policy. The Operator shall inform each such change Users by e-mail at least 30 days before changes are effective.
4. These Principles shall become effective on 25.05. 2018.

Globe Around s.r.o.  
23.05.2018